

Meeting Minutes
St. John Fisher Parish Council
Oct. 17, 2010

Members present:

Fr. Jerry Brzezinski
Denice Murphy
Jerry Bishop
Howard Deal
Scott Kehrer
Kirsti Reeve
Megan Doyle

MaryAnn Weller
Laura Borrini-Bird
Kelsie Pittel
Greg Schultz
Dick Brennan
Ann Moran
Dawy Gonzalez-Ruiz

1. Opening

The meeting was called to order by Chairperson, Mary Ann Weller with the opening prayer led by Kirsti Reeve and Terry Gonda.

2. Vision, Values and Mission

- A power point presentation of the new Vision Values and Mission was provided.
- First, Fr. Jerry Brzezinski presented the history of how the process of Vision Values and Mission has been accomplished in the past.
- MaryAnn Weller then presented the new 2010 SJF Revisited Vision, Values and Mission.
- Scott Kehrer then handed out a worksheet and some simple instructions to start group discussion.
- A large group forum was then held to gather all ideas. Please see attachment #1 for notes. Any feedback will be presented to the parish council in November.

All Pastoral Team Members and Ministry Leaders were then excused.

3. PC Business Items:

- Minutes from last meeting were approved
- Commission Reports were then handed out
- Charism, Stewardship, Evangelization and a 5 year Plan were brought up for future planning

Ministry Reports were handed out to the parish Council Liaisons for each Ministry

Vicarate Report by Ann Moran: (For more information see the writeup Ann did as an attachment to this Document)

- Discussion of new Capitol Plan discussed at the Vicarate meeting. A consensus that further information was needed to understand the full implications of the Capitol Plan was reached.
- Diversity Fair was canceled due to lack of interest
- Paul Borucki Gave Financial Report

Approval was made for the purchase and replacement of 3 HVAC units

Upcoming Items

Called and Gifted Workshop with Sherry Weddell November 14th 3PM Including Dinner Please RSVP with Lisa Brown

7th Annual Harvest For Hope will be on November 20th benefiting the Hope Warming Center

PC Meeting: 12:00 PM November. 21, 2010 in the Rochester Room

Attachment #1 Notes from Feedback at Vision, Values and Mission Forum

Attachment #2 Pontiac Vicarate Report

Attachment #3 Approval of Expenditure for new HVAC Units

Attachment #1 (Open Forum Notes)

Faith Formation/Education

Vision

- What does supportive mean? Being supportive and welcoming is the foundation of what we are
- The word education is missing
- Change Jesus to Christ in the vision because Jesus left the world and we have the body of Christ (Church) – people of God – Church, We are Christ

Values

- Education, Formation and Family are missing
- Forming our youth for the future, teaching them about their faith
- The elderly are forgotten in these values
- Our catholic faith formation should be our first value because we are growing
- Building a supportive mature faith- that's an impact on service and lay leadership, if our faith is mature there is no separation between faith and everyday life
- Formation = growing into adulthood, Big population of aging people
- Pastoral Care ministry is not represented
- Pastoral outreach should be included as is growing
- Earth care should be in the values

Mission

- Pastoral care is in the mission, but should also be mentioned in the values
- Actively seeking those in need of care (both adults and young) is a concept missing from our mission
- Statements of values are too broad, end up meaning nothing, not clear

Campus/Young Adult

- Faith formation for all ages
- Lack of mention of pastoral care (outreach) and families
- Public Worship
- Understanding and Dialogue with other Faiths

Evangelization

- Stewardship of Creation (Health and Earth Care)

Worship Commission

Values

- The Worship Commission Values Deepening and Enriching

Mission

- Revisit the word "More" add "Fostering Diversity" instead
- Public Worship

Goals

- Include in goals how we can go outside SJFC and into the community with our Mission

Finance

Vision

- Use the correct Church name

Values

- Use term Relationships instead of Relational Bridges

Feedback

- Proving Faith Formation For All Ages x2
- Deepening relationships with other faiths
- Pastoral Outreach
- Pastoral Care
- Families
- Public Worship
- Stewardship of Creation (Health and Earth Care)

Notes from the Pontiac Area Vicariate Meeting

Steve Lawless of the Archdiocesan Pastoral Council Christian Service and Outreach Focus Group reported on the new and long range Archdiocesan Pastoral Plan. We were the first group to hear the plan of this committee. Regional committees will report later in 2011.

They recommended that the Archdiocese keep a master list of all parish aid activities. Regional assemblies would choose four top needs of each region, access the current state of service and study available resources to address these needs. The result would be to eliminate redundancies and cause the Archdiocese to be recognized as the leader in the state for charitable functions. The complete presentation is available at: <http://www.pontiacareavicariate.org/vpc/vpcmeetings.htm>.

A draft of new parish council and finance committee guidelines has been sent out by the Archdiocese. Feedback was requested by October 15th.

A new capital plan will start this fall. Seventy per cent will go to the parishes and thirty per cent to the Archdiocese. It will be a multi-year fund raising effort and will parallel the Catholic Services Appeal. The Archdiocese portion will be used retire debt and shore up Archdiocese finances. It will be also used for new programs that address the church in Detroit, Catholic schools and the training of priests, religious and laity. The assessment will be based on the Offertory and Christmas collections. If one hundred per cent of the goal is reached, the excess will go to the parish. Archbishop Vigneron is scheduled to sign new document that will govern the loan deposit program. The organization will act like a real bank.

The diversity Fair was cancelled due to lack of interest. Most parishes contacted felt they did not have special groups, but rather encouraged everyone to participate in church activities.

Paul Borucki gave the finance report. He reported that CCRT received \$4,500.00 more from the Parish Empowerment Fund. CCRT also received \$2,000.00 from Operation Rice Bowl via the Knights of Columbus..

The Archdiocese of Detroit Evangelization co-chair John Lajiness spoke about a Saturday Series on evangelization held monthly at Sacred Heart Major Seminary from 10 am until noon. For information call (313)237-5832 or lajiness.john@aod.org.

Archdiocese of Detroit

EXPENDITURE APPROVAL REQUEST OF \$25,000-\$100,000

Parish/School

St. John Fisher Chapel University Parish

City Auburn Hills

Prior to making a commitment to spend \$25,000 - \$100,000 of parish funds submit this form to the Office of the Chancellor for review and approval. Enclose vendor quotes if the request is for a capital expenditure.

Requests permission to spend \$ 40,600.00 for the following purposes (itemize):

We request authorization to replace three (3) rooftop HVAC units. All of the existing units are 17 years old. One of the units has a heat exchanger that has failed and made it unsafe to operate. The other units are nearing failure. \$ _____

Initial Estimate of Costs:

<u>Engineering review of quotes</u>	\$ _____
<u>Estimated cost of replacing the three (3) units</u>	1,000.00
<u>Contingency costs (10% of above)</u>	36,000.00
_____	3,600.00
_____	_____
_____	_____
Total	\$ 40,600.00

Are expenditures included in the current budget? Yes X No _____

Expenditures will be funded as follows:

From current operations	\$ _____
Withdrawal from Savings	40,600.00
Loan required	_____
Total	\$ 40,600.00

Financial Information

Present Balances:

Checking Account: \$ 28,680.00 Loans: \$ 130,378.04 Capital Savings: \$ 55,188.00

Budgetary Information - Current Year:

Parish Operating Receipts (Row 5, Total Parish column on Parish Budget Report Summary)	\$ 847,738.00
Parish Operating Expenses (Row 21, Total Parish column on Parish Budget Report Summary)	\$ 708,097.00
Net Operating Surplus/(Deficit) (Operating Receipts less Operating Expenses)	\$ 139,641.00
Parish Capital Expenditures (Row 41, Total Parish column on Parish Budget Report Summary)	\$ 95,000.00
Net Surplus/(Deficit) (Net Operating Surplus/(Deficit) less Capital Expenditures)	\$ 44,641.00

Current Year Loan-Deposit activity:

	<u>BUDGETED</u>	<u>ACTUAL</u>
5010 - Interest paid on loan	\$ 5,335.00	\$ _____
5981.1 - Payments on debt	\$ 53,000.00	\$ _____
5981.2 - Transfers to Savings	\$ 180,930.00	\$ _____
0593.1 - Loan Proceeds	\$ _____	\$ 7,036.00
0593.3 - Withdrawal from Savings	\$ _____	\$ _____
	\$ 179,300.00	\$ 1,700.00

I confirm that the Pastor has formally consulted the Parish Finance Council and Pastoral Council concerning this expenditure.

Signed: _____

Chair: Parish Finance Council or Parish Pastoral Council

Date _____

Signed: _____

Pastor

Date 10-14-10

Approved: _____

Moderator of the Curia or Chancellor

Date _____

**If a transaction exceeds \$100,000, the pastor must first contact the Office of the Chancellor.

***If a transaction is between \$10,000 and \$25,000, the pastor must consult the Parish Finance and Pastoral Councils before acting, and retain the documentation with the parish financial records.