

**Meeting Minutes**  
**St. John Fisher Parish Council (PC)**  
**April 20, 2008**

**1. Opening**

- Tim Brisbois opened the meeting with a prayer. This was followed by a review of this week's agenda and the minutes from the March meeting by Lew Elbert. There were no questions or changes to the minutes.

**2. Focus Item for Discernment: Parish Priorities for 2008-2009**

**a) Playback from All Staff Meeting**

- Joe Pauwels provided a summary of the "all staff" meeting that was held on April 8. The primary focus of the all staff meeting was to review the results of this year's strategy and to further refine the strategy for next year. Those participating in the meeting were very engaged in defining "meaningful," determining how to provide meaningful opportunities and developing a way to measure it.
- The Parish Council discussed the results of the current strategy in some detail. Lew reported that there has been a 14% increase in family involvement over the past year. It was agreed that we will continue to measure the level of involvement next year; both Cecilia Karr and Lew agreed to help.
- There was also discussion regarding the wording of next year's strategy. It was suggested and agreed that the wording should be changed from "build on the meaningful involvement..." to "...provide more meaning." Joe will send by separate mailing proposed wording for PC input. There will also be more discussion of how to measure "the quality of effort" regarding strategy implementation and a form will be developed to provide recommendations and guidelines.

**b) Five Year Planning**

- Lew prepared an outline of items to consider as we prepare a five year plan for the parish. Such things as staff size, parish finances and size of the parish must be considered as the plan is developed. It was also suggested by Fr. Jerry that we review our Mission, Vision and Values as the first part of this planning process.
- All PC members are encouraged to think about the five year plan so that we can continue to discuss it and add detail at future meetings.

**3. Updates**

**• Nominations and Liaisons for 2008-2009 Parish Council**

- The list of PC nominees was distributed and reviewed. This list will be on the bulletin cover this weekend. Each of the nominees will be contacted to tell them about the bulletin cover, that the selection will take place at 4:00 pm on Saturday May 3 and that those selected are invited to attend the PC meeting on June 1 with their spouse. Those contacted will also be asked if they have any questions.
- Planning for next year's commission liaisons was discussed. Joe will be a liaison to the Vicariate Pastoral Council, so a new PC member will need to join Allan Reynolds as a liaison to Finance and Development. Other new liaison assignments required include: Faith Formation/Education, Evangelization and Worship/Pastoral Care.
- The Council is also in need of a Vice-Chairperson for next year.

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(Continued)**

- **Contribution Analysis of GISC**
  - Lew has added Building Campaign donations to the contribution analysis to determine the impact on the giving profile. This information was provided to the Council.
- **Lighting Update**
  - Completion of the lighting project continues to be targeted for this summer. Installation of audio-visual equipment is being quoted as part of the project, but installation will depend on the cost of the entire lighting renovation compared to the funds available.
- **SJF Communications Committee**
  - Fr. Jerry reported that this newly formed committee is working well together and is currently developing action plans. The group will be able to provide information to the PC within the next two meetings.
- **New Parishioner Welcoming**
  - The next meeting is Thursday, May 1; Tom and Sheran will attend for the Parish Council. Joe or Dairdre will also attend because of their previous participation. As of this date, 13 people have signed up.
- **Vicariate Planning**
  - The list of objectives for the 2008 PAV Pastoral Plan was handed out to the group.
  - The PAV spring assembly will take place on April 29 at St. Paul's Albanian parish. All PC members are invited to attend and should register by notifying Lew.
- **Liaison Communications**
  - A balanced budget has been developed and is ready for approval. The budgeted income assumes the current level of offertory collections and expenses are being managed as conservatively as possible.
  - When Sr. Mary Ann Dixon retires in June, Michelle Pittel will replace her as the coordinator of Family Faith Sharing. Michelle will also continue leadership of the Confirmation program. For now, Fr Jerry will direct the adult ministry and RCIA programs.
  - Renee Smith will coordinate a brief meeting with those leaving the Council to make sure that the PC notebooks are up to date prior to them being given to the new members.

**4. Close**

- **Next Meeting: June 1, 2008 beginning at 11:30 AM at Elberts.**  
**Note that the May 18 meeting is cancelled / combined with the June 1 meeting.**  
Lunch – Kim Dodd, Paul Molnar and Alison Pittel; Prayers – Paul Molnar
- Members Absent: Paul Molnar (excused)

Respectfully Submitted,  
Joe Pauwels